



# ANNUAL REPORT 2013

**Making Great Communities Happen**



*Local Planning Agency Training Workshop  
 St. Johns County Emergency Operations Center  
 April 3, 2013*

[www.floridaplanning.org/firstcoast](http://www.floridaplanning.org/firstcoast)

## First Coast Section Officers & Board of Directors

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# Section Profile

The First Coast Section of the Florida Chapter of the American Planning Association (APA) serves its membership in Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns counties.

APA and its professional institute, the American Institute of Certified Planners (AICP), are organized to advance the art and science of planning and to foster the activity of planning -- physical, economic, and social -- at the local, regional, state, and national level. The objective of APA is to encourage planning that will contribute to the development of communities and environments that meet the needs of people and of society more effectively.

The purpose of the First Coast Section of the Florida Chapter of APA is:

- ❖ **The study and advancement of the art and science of local, regional, state, and national planning;**
- ❖ **The furtherance of the interests of the profession;**
- ❖ **The promotion of fellowship among members of the Section, Chapter and Association, all in the particular sphere of planning of the unified development of urban communities and their environs and of states, regions and the nation; and,**
- ❖ **Such other purposes as the American Planning Association may time to time declare.**

The objectives of this Section include, but are not limited to, the following:

- ❖ **To provide a forum for the regular exchange of planning ideas and experience.**
- ❖ **To deliberate and make recommendations on matters of Section policy.**
- ❖ **To provide a forum for planners to develop and express positions on issues affecting the quality of life in Northeast Florida.**
- ❖ **To promote continuing education programs for professionals involved in planning.**
- ❖ **To increase public awareness and understanding of planning.**
- ❖ **To support planning throughout the State of Florida by participation in local, regional and state affairs.**
- ❖ **To foster fuller participation in APA activities.**
- ❖ **To recognize the accomplishments of area planners, the public and private sector, and citizen groups in planning and growth management.**
- ❖ **Promote excellence in the planning profession in northeast Florida.**

# Programs & Professional Development



The First Coast Section enthusiastically supports continuing education and the Certification Maintenance (CM) program, not only for the obvious self-growth aspect; but also because it gives our professional certification more credibility. AICP members must earn a total of 32 CM credits (1 hour = 1 CM credit) within a two-year reporting period. A minimum of 1.5 credits must be on the topic of ethics, and another 1.5 credits must be on the topic of current planning law. The current CM reporting period ends December 31, 2013.

The Section worked with allied organizations to either provide for or advertise development opportunities in various venues and at various price points to assist its members in obtaining more than 14.5 CM credits in 2013. Outgoing Professional Development Officer **Alyce Decker, AICP** worked diligently throughout the past five years to ensure that these programs were certified for CM credit. We thank her for her service and know that **Beth Payne, AICP** will be a wonderful replacement.

Date	Event	CM Credit	Cost
Mar. 6	Local Planning Agency Training: How to Survive and Thrive (Session One)	-	Free
Apr. 3	Local Planning Agency Training: How to Survive and Thrive (Session Two)	-	Free
Jun. 6	Jacksonville Top to Bottom Tour	-	Free
July 17	Lesson from <i>Koontz v. SJRWMD</i> Audio/Web Conference	1.5 (LAW)	Free
Aug. 17	Palatka Trail Festival	-	Free
Oct. 7	FCC Proposes New Rules on Local Wireless Siting	1.5 (LAW)	Free
Oct. 8	<i>Transforming America</i> screening at Sun Ray Cinema	-	\$5
Oct. 12	Agribusiness Farm Tours (with FPZA)	5.5	\$10
Oct. 28	Dealing with Rising Seas Workshop (with SeaGrant Florida, NEFRC, City of Fernandina Beach, Univ. of Florida, and Univ. of Georgia)	4.5	\$15
Nov. 13	Transportation Mobility Systems: An Alternative to Concurrency	2.0 incl. 1.5 (LAW)	Free
Nov. 22	Ethical Rules and Considerations for Planners, Plan Commissions and Lawyers	1.5 (ETHICS)	Free
Dec. 12	Atkins Ethics Webinar	1.5 (ETHICS)	Free
Dec. 13	Extreme Weather and Climate Change Vulnerability	1.5	Free
Dec. 19	Urban Wayfinding: Ongoing Maintenance & Management	1.0	Free

# Membership

All things considered our Section's membership remained stable throughout 2013, a testament to the value of professional affiliation with APA. We began the year with 161 active members and concluded the year with 158 active members, all of whom are listed on the following page. Of that number, 109 (69%) are members of AICP, including one Fellow of AICP, a 3% increase over last year!

We saw quite a few planners accept new employment challenges outside the region. The Section bids them a fond farewell and wishes them the best of luck with their new endeavors:

**Eric Engmann, AICP**  
Erika Hall

**David Harrell, AICP**  
Sungman Kim, Ph.D., AICP

**Alaina Ray, AICP**  
Steven Schnell, AICP

This year saw the City of St. Augustine's **David Birchim, AICP** and FDOT's **Ameera Sayeed, AICP** pass the AICP Exam! Congratulations on achieving this distinct honor.

Many thanks to the following planners who joined (or rejoined) APA Florida in 2013.

**Craig Brickser**  
*Brickser Consulting*

**Eric Houston**

**Het Patel**

**Lorrainia Belle**

**Jeremy Hubsch**

**Christopher Miller, AICP**  
*Severn Trent Services, Inc.*

**Natalie Deschappelles**  
*Reynolds, Smith and Hills*

**Heather Ireland**  
*URS Corporation*

**Ameera Sayeed, AICP**  
*FDOT*

**Shaun Fountain, AICP**  
*RAM Professional Group, Inc.*

**Marcy James**

**Scott Schultz**  
*City of Fernandina Beach*

**Aaron Glick**  
*City of Jacksonville*

**Andrew Johnson**  
*Flagler County BOCC*

**Steven Schnell, AICP**  
*HDR Engineering, Inc.*

**Kenwyn Harrilal**

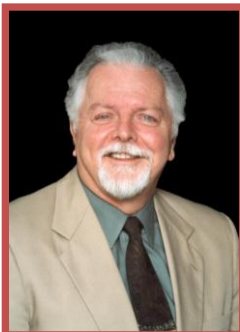
**Brent Kastor**  
*Reynolds, Smith and Hills*

**Carol Wirth**  
*Cardo TEC*

**Marvin Hill, AICP**  
*Jacksonville Planning Commission*

**Lawrence Kiefer, AICP**

**Brandon Yockel**



Finally, the First Coast Section lost of one of Northeast Florida's pioneers of planning and biggest advocate for APA. **Richard "Dick" Prosser, FAICP** passed away October 21 after a long, brave struggle against Alzheimer's disease. Our organization and our profession are unquestionably better off having been influenced by Dick's talent for comprehensive planning, innovative and sustainable approaches to design, conscientious consensus building, and boundless support for lifelong learning and professional development. Many of us are better planners today having had the fortune of his wise counsel, practical advice, good humor, and encouragement to always dream big.

## First Coast Section Membership Roster

	Valerie Feinberg, AICP	Doreen Joyner-Howard, AICP	Benjamin Moore, AICP	Scott Schultz
Eric Anderson	Pablo Ferrari	Brent Kastor	William Moore, AICP	Philip Shad, AICP
Thomas Atkins, AICP	Kimberly Fitzgibbons	Sean Kelly, AICP	Carolyn Morgan, AICP	Mark Shelton, AICP
Joanne Bailey, AICP	Steve Fitzgibbons, AICP	Lawrence Kiefer, AICP	Nicholas Mousa, AICP	Lisa Sheppard, AICP
Lorrainia Belle	Janis Fleet, AICP	Lisa King	Janetta Norman	Ryan Simpson
Priscilla Bennett	Cathleen Foerster, AICP	Peter King, AICP	Robbin Ossi, AICP	Donald Smith, AICP
Jeanette Berk	Shaun Fountain, AICP	Richard Kirkwood, AICP	Sarah Owen-Gledhill, AICP	Stephen Smith, AICP
David Birchim, AICP	Susan Fraser	Michael Kloehn, AICP	Wiley Page, AICP	Theresa Snyder, AICP
Teresa Bishop, AICP	Jerry Friley	Michael Koerner, AICP	Robert Palmer, AICP	Karl Soderholm, AICP
Wiatt Bowers, AICP	Imran Ghani, AICP	Suzanne Konchan, AICP	Jose Papa, AICP	Raymond Spofford, AICP
James Boyle	Kelly Gibson	Christian Kuhn, AICP	Holly Parrish	Betty Sue Stepp, AICP
Jason Brawley, AICP	Aaron Glick	Katherine Kulik, AICP	Het Patel	Stephen Stewart, AICP
Craig Brickser	Jennifer Gooding	Philip Leary, AICP	Elizabeth Payne, AICP	Ann Stodola, AICP
Peter Brown, AICP	Robert Gray, AICP	Gina Lemon	Dow Peters	David Stroud, AICP
Adrienne Burke	Lindsay Haga, AICP	Anthony Lightfoot	Angela Piltaver, AICP	Karen Taulbee, AICP
Elizabeth Carson, AICP	Chris Hagen	Millicent Linder, AICP	Taco Pope, AICP	Gerald Taylor, Jr., AICP
Scott Clem, AICP	Brian Hammons, AICP	Steven Lindorff, AICP	Audrey Postal	Brian Teeple, AICP
Susan Cohn, AICP	Kenwyn Harrilal	Sara Lockhart, AICP	Coen Purvis, AICP	Suraya Teeple, AICP
Kenneth Creveling, AICP	Michael Herzberg, AICP	Milton Locklear, AICP	Ronald Ratliff, AICP	Bradford Thoburn
Thad Crowe, AICP	Jennifer Hewett-Apperson, AICP	Tyler Loehnert	Kristen Reed, AICP	John Thomack
Nicole Cubbedge, AICP	Marvin Hill, AICP	Kenneth Logsdon, AICP	James Reed, AICP	Eron Thompson, AICP
Ennis Davis, AICP	Alberta Hipps	Rashi Madhok, AICP	Derek Reeves	Stephen Tocknell, AICP
Paul Davis, AICP	Eric Houston	Mark Major, AICP	Robert Rhodes	Raymond Tyner
Nate Day	Jeremy Hubsch	William Mann, AICP	Robert Riley, AICP	Alfred Walker, AICP
Andrew DeCandis, AICP	James Hughes, AICP	Douglas McDowell, AICP	Haney Roark, FAICP	Michael Wanchick
Alyce Decker, AICP	Ken Ibold	Robert McDowell, AICP	Anthony Robbins, AICP	Yaping Wang, AICP
Natalie Deschappelles	Heather Ireland	Joel McEachin, AICP	Duncan Ross, AICP	Oliver Welch, AICP
Donald Downing, AICP	Marcy James, AICP	Kraig McLane, AICP	Michael Sarkissian, AICP	Aubyn Williams
David Elam, AICP	Brett James, AICP	Adam Mengel, AICP	Ameera Sayeed, AICP	Carol Wirth
Michael Epstein, AICP	Marcy James, AICP	Christopher Miller, AICP	Michael Saylor, AICP	Carol Worsham, AICP
Jahmal Fahie	Andrew Johnson	Travis Minch, AICP	Matthew Schellhorn	Eugene Yerkes, AICP
Beau Falgout	Frederick Jones, AICP	Margo Moehring, AICP	Steven Schnell, AICP	Brandon Yockel

# Budget

The First Coast Section Board of Directors tracks the budget by reviewing the Treasurer's Report presented at each Board meeting throughout the year. Each year at its annual meeting in December, the First Coast Section creates an annual budget to project income and expenses for the coming year. The adopted and actual 2013 budget and adopted 2014 budget are illustrated below.

	2013 Budget	Actual through 10/08/13	2014 Budget
<b>Beginning Balance Projected (01/01/14)</b>	<b>\$10,400.00</b>	<b>\$10,951.63</b>	<b>\$11,200.00</b>
<b>Revenues</b>			
Section Grant (Local Program)	---	---	\$1,000.00
Section Grant (includes 2014 Conference Planning)	\$2,000.00	---	\$1,000.00
Sponsors	---	---	---
APA Sponsor Rebate	---	---	---
Event Registrations	\$2,000.00	---	\$500.00
Bank/Savings	---	---	---
AICP Exam Prep Course	---	---	\$150.00
Scholarship Fund	\$2,000.00	\$4,989.33	---
Advertising	\$500.00	---	---
2014 State Conference Profits	\$500.00	---	\$10,000.00
Miscellaneous	\$100.00	---	---
<b>Subtotal Revenues</b>	<b>\$7,100.00</b>	<b>\$4,989.33</b>	<b>\$12,650.00</b>
<b>Expenses</b>			
Professional Development (Local Programs)	\$2,000.00	\$505.00	\$3,000.00
Co-Sponsor Events	\$500.00	\$220.00	\$300.00
Socials	\$400.00	\$260.00	\$1,000.00
Membership Growth & Communication	\$250.00	\$126.00	\$250.00
Newsletter	\$500.00	---	---
Government Affiliations	---	---	---
Public Education & Outreach	---	---	---
Awards	---	---	---
Scholarship Fund	\$2,000.00	\$2,000.00	\$2,000.00
State Conference Planning for 2014	\$1,000.00	\$1,518.66	\$2,000.00
Bank	---	---	---
AICP Training / Planning Commissioner Training	\$650.00	\$905.15	\$750.00
Miscellaneous	\$500.00	\$345.61	\$500.00
<b>Subtotal Expenses</b>	<b>\$7,800.00</b>	<b>\$5,880.42</b>	<b>\$9,800.00</b>
<b>Ending Balance Projected (12/31/14)</b>	<b>\$9,700.00</b>	<b>\$10,060.54</b>	<b>\$14,050.00</b>

Notes:

- (1) Scholarship revenue includes cashing in CDs for \$4,222.33 of which \$2,222.33 was added to scholarship reserve.
- (2) State conference revenue for 2013 has not been received.
- (3) 2013 Conference profits estimated at \$1,160.00.



# Scholarship

The First Coast Section is pleased to award merit scholarships from the **Jeannie Fewell Annual Scholarship Fund** to graduate students in planning or related fields. This scholarship program was established to honor former Jacksonville Planning and Development Director Jeannie Fewell who was a planner with an impressive record of service to the community and the planning profession. To be eligible, applicants must be enrolled in an accredited graduate program in planning with an intent to pursue a career in planning. Applicants are ranked based on criteria that include character, commitment to high ideals, service to the community, persistence in overcoming barriers, and academic excellence



The applications were graded by the Scholarship Committee based on seven criteria including: character and commitment to high ideals, persistence in overcoming barriers, and involvement in school and extracurricular activities. The Scholarship Committee was very impressed with the quality of students who submitted applications which reflects very positively on the graduate planning programs.

The 2013 recipients of the award are **Ms. Jacqueline Drouin** and **Mr. Robert Guthart**. Jacqueline is in the graduate program at Florida State University and is interested in pursuing a career in community planning with a focus on reducing poverty and resolving community issues. Robert is a First Coast resident, graduate of Paxon School for Advance Studies and earned his bachelor's degree from the University of Florida. Robert is presently a graduate student in planning at the Georgia Institute of Technology. Robert's focus will be in city planning and transportation.

Many thanks to Scholarship Committee members Don Smith, Stephen Tocknell, Wiatt Bowers, Steve Lindorff, Duncan Ross, and Beth Payne. The Committee will launch the next round for applications in the spring of 2014.